



3790 N.W. 21 St. Miami, FL 33142 T 305.637.3277 F 305.637.3283

NOTICE TO PROSPECTIVE VENDORS

Re: Interim Electronic Procurement and Ongoing Revision of Agency Procurement Policy

Dear Prospective Vendor:

The Greater Miami Expressway Agency (“GMX” or the “Agency”) is currently in the process of revising its procurement policy. That revision is underway and remains subject to review and approval by the Agency’s governing body. GMX will issue further notice to the vendor community when the revised policy is adopted.

In the interim, and effective as of October 15, 2026 (the “Commencement Date”), GMX will begin offering electronic procurement to prospective vendors. Beginning on the Commencement date, the Agency will make solicitations available, and will accept vendor registrations and responses, through BidNet Direct by Sovra.

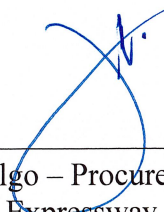
Please note the following:

1. The Agency’s current procurement policy remains in full force and effect during the revision process. Nothing in this notice shall modify, suspend, or waive any requirement of the procurement policy.
2. The interim electronic procurement policy is also in effect as of the Commencement Date. Both policies shall operate concurrently until further notice.
3. Vendors are responsible for reviewing both policies and complying with each. Where a solicitation document specifies a method of submission, such specification controls for that submission.

A copy of the current procurement policy is available on GMX’s website. The interim electronic procurement policy is provided herewith as **Exhibit A**. Please direct any questions regarding this notice, vendor registration, or the electronic procurement platform to Jose Luis Hidalgo, Procurement Manager.

GMX appreciates your continued interest in doing business with the Agency and looks forward to receiving your electronic submissions.

Sincerely,



Jose Luis Hidalgo – Procurement Manager
Greater Miami Expressway Agency



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EXHIBIT A

GMX INTERIM ELECTRONIC PROCUREMENT AND ELECTRONIC BIDDING POLICY

1. Overview

GMX's primary electronic procurement platform shall be the electronic procurement system designated by the Executive Director. Starting from the effective date of this Policy, GMX will utilize BidNet Direct by Sovra ("BidNet Direct") as its electronic procurement platform. GMX, however, reserves the right to designate a different electronic procurement platform at any time when determined to be in the best interest of GMX and as authorized by the Executive Director. The electronic procurement platform is a comprehensive eProcurement and bid notification platform that streamlines the bidding process and improves procurement outcomes while enabling Vendors to discover and respond to GMX Solicitation opportunities.

GMX may utilize electronic procurement methods to promote efficiency, competition, transparency, and accountability in the procurement of goods, services, construction, professional services, and other contractual requirements. Electronic Procurement Processes shall be conducted in a manner consistent with applicable federal, state, and local laws, regulations, and GMX policies.

2. Authorization

The Procurement Department is authorized to administer electronic procurement systems for the issuance of solicitations and receipt of responses in accordance with this Policy.

Electronic procurement methods may include, but are not limited to:

- Electronic posting of solicitations.
- Electronic distribution of procurement documents and addenda.
- Electronic vendor registration.
- Electronic submission of bids, proposals, qualifications, quotations, and supporting documentation.



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- Electronic signatures and acknowledgments where permitted by law.
- Electronic bid tabulation.
- Electronic Recommendations of Award.
- Electronic solicitation awards.

3. Electronic Solicitations

Electronic Solicitations include, but are not limited to, Invitation to Bid (ITBs), Request for Proposals (RFPs), Request for Qualifications (RFQs), Request for Statements of Qualifications (RSOQ), Invitation to Negotiate (ITNs), Intermediate Procurements (IP's), and other information or documentation transmitted to Vendors for the purpose of preparing and submitting a response to GMX.

The electronic posting of a solicitation on the electronic procurement platform shall constitute official public notice unless otherwise required by applicable laws, regulations, or GMX policy.

4. Electronic Submission Requirements

Vendors submitting responses electronically shall:

- Register with the electronic procurement platform when required to receive notifications and submit electronic bids to GMX.
- Be responsible for familiarizing themselves with the electronic procurement platform and maintaining current registration information.
- Submit all required forms, certifications, affidavits, pricing schedules, and support documentation through the electronic procurement platform.
- Ensure that submissions are complete and successfully transmitted prior to the solicitation deadline.
- Comply with all instructions contained in the Solicitation Documents.
- Be responsible for monitoring the electronic procurement platform for addenda, revisions, clarifications, and other solicitation-related communications.
- Be responsible for allowing sufficient time to complete the electronic submission process before the deadline.
- Be responsible for acknowledging receipt of all addenda issued through the electronic procurement system when required by the Solicitation



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Documents. Failure to acknowledge required addenda may render a submission nonresponsive.

The risk of technical difficulties with the vendor's equipment, internet connection, or internal systems shall be borne solely by the Vendor. GMX shall not be responsible for delays caused by internet service providers, vendor hardware or software failures, browser incompatibility, power outages, or other circumstances beyond GMX's control.

Failure to receive electronic notifications due to incorrect vendor information, spam filtering, or vendor system issues shall not constitute grounds for protest, extension, or reconsideration.

5. Electronic Communications

Communications, notices, addenda, requests for clarification, and other procurement-related correspondence transmitted through the electronic procurement platform shall be deemed received upon posting, regardless of whether the Vendor actually accesses the communication. Vendors are responsible for regularly monitoring the system for procurement-related communications.

6. Official Receipt of Responses

The time and date recorded by the electronic procurement platform shall constitute the official time of receipt regardless of the time displayed on a Vendor's local device or network.

A response shall not be deemed received until the electronic procurement platform issues a confirmation of successful submission. In-progress uploads or partially completed submissions do not constitute receipt.

Responses received after the stated deadline shall be deemed late and shall not be considered.

7. Confidentiality Prior to Opening



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The electronic procurement platform shall maintain the confidentiality of sealed bids, proposals, and qualifications until GMX provides notice of an intended decision or 30 days after opening, whichever is earlier.

GMX personnel shall not decrypt or access pricing or response contents prior to the designated opening time except as necessary for system administration or cybersecurity purposes, provided the contents remain confidential.

8. Public Opening of Bids

For solicitations requiring a public bid opening:

- Electronic bids shall remain secure (encrypted) until the established opening date and time.
- GMX may conduct bid openings electronically, in person, or through a combination of methods.
- Bid tabulations and opening results shall be made available in accordance with applicable law and GMX Procurement Policy and procedures.

9. Electronic Signatures

Electronic signatures, electronic acknowledgments, and digital certifications submitted through the electronic procurement platform shall be accepted to the extent authorized by Chapter 668, Florida Statutes, and other applicable law.

Submission of a response through the electronic procurement platform shall constitute the vendor's certification that the submission is authentic and authorized.

10. System Failure and Emergency Procedures

If GMX determines that a failure of the electronic procurement system, GMX network, or other GMX-controlled technology materially affects vendors' ability to submit responses, GMX may:

- Extend the solicitation deadline;
- Cancel and reissue the solicitation;



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- Permit alternative submission methods; or
- Take other actions deemed necessary to preserve competition and fairness.

Any such action shall be documented in the procurement file and communicated to prospective Vendors.

The Procurement Department shall determine whether a system failure has materially affected competition or Vendors' ability to submit responses.

11. Records Retention and Public Records

Electronic procurement records shall be retained in accordance with applicable records retention schedules and Florida public records requirements in compliance with Chapter 119, Florida Statutes.

12. Audit and Security Controls

GMX shall maintain reasonable administrative, technical, and physical safeguards to protect procurement information from unauthorized access, alteration, disclosure, or destruction.

All bid data shall be encrypted during transmission and storage, and access to bid information prior to the official opening or release shall be restricted to authorized personnel performing procurement, legal, audit, information technology, or cybersecurity functions.

The electronic procurement system shall provide:

- User authentication;
- Date and time stamping;
- Audit trails;
- Secure transmission and storage of documents; and
- Role-based access controls.

Vendors shall be solely responsible for maintaining the security of their registered accounts, passwords, and authorized users. Submissions made through a Vendor's registered account shall be deemed authorized by the Vendor.



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13. Withdrawal of Electronic Submissions

A Vendor may withdraw an electronic submission at any time before the submission deadline by using the electronic procurement system or another method authorized in the Solicitation Documents. After the submission deadline, an electronic submission may not be withdrawn except as permitted by applicable law or this Policy. A Vendor that withdraws an electronic submission before the deadline may submit a new or revised bid before the deadline. A withdrawn submission shall not be considered for award.

14. Authority to Reject Submissions

GMX reserves the right to reject any electronic submission that:

- Is received after the deadline;
- Is incomplete or corrupted;
- Cannot be decrypted, opened, accessed, or evaluated using technology reasonably available to GMX;
- Contains malware or other security threats;
- Fails to comply with solicitation requirements; or
- Is otherwise nonresponsive.

15. Exceptions

Emergency Procurements, Sole-Source Procurements, Single-Source Procurements, Cooperative Purchasing Agreements, Piggyback Procurements, and other procurement methods may be exempted under this Policy or applicable law.

Governing Board Members

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Rafael S. Garcia, Executive Director/CEO